

CERTIFICATION OF MINUTES

I, Debra L. Bingell, the duly elected, qualified and acting Secretary/Clerk of the Jewett City Department of Public Utilities, acting as the Water Pollution Control Authority, Borough of Jewett City, Connecticut, hereby certify that the attached copy of the minutes of the **Special Meeting of the Jewett City Department of Public Utilities**, acting as the Water Pollution Control Authority, duly warned and held on June 26, 2023, is a true, correct and complete copy of the original minutes of said meeting on file and of record as the same pertain to the resolutions set forth therein.

Signed and sealed at Jewett City, Connecticut, this 6<sup>th</sup> day of July, 2023.

ATTEST:

Debra L. Bingell

Acting WPCA Board Secretary

[Seal]

No Seal.

**Jewett City Department of Public Utilities  
Board of Commissioners  
Special Meeting Minutes  
June 26, 2023**

The special meeting of the Board of Public Utilities Commissioners was held in the office of the DPU on Monday, June 26, 2023, at 5:00 pm.

**AGENDA #1 CALL THE MEETING TO ORDER:** Chairman Demicco called the meeting to order at 5:00 pm.

**AGENDA #2 ROLL CALL:** Chairman Demicco took a roll call with Comm. Throwe and Comfort present. A quorum was met. Also, in attendance was Timothy Sharkey, Warden of the Borough of Jewett City, Carol Throwe and Kenneth S. Sullivan, Director of Utilities.

**Chairman Demicco read the call of the meeting: TO DISCUSS AND TAKE APPROPRIATE ACTION ON PROPOSED SEWER DIVISION USER FEE RATE INCREASE AFTER THE PUBLIC HEARING THAT WAS HELD ON MAY 4, 2023.** The notice was posted at the Town Hall Griswold bulletin board, at the Borough of Jewett City office, and the JCDPU bulletin board. A copy of the notice is attached.

**AGENDA #3 PUBLIC CONCERNS:** Director Sullivan stated that it has been more than 30 days since the Public Hearing where this 6.5% Sewer User Rate increase was previously announced. He reviewed that the need for a user fee rate increase at this time was again being caused by a lack of flow going to the wastewater treatment plant. Without the flow to be billed, depreciation is not being funded.

Director Sullivan asked if there were any questions regarding this 6.5% rate increase.

**AGENDA #4 MOTION TO FORMALLY ADOPT THE PROPOSED SEWER USER RATE INCREASE:** With no questions from the public, Comm. Comfort made the motion to formally accept and adopt the 6.5% increase of sewerage treatment plant user fees from \$6.62 to \$7.05 per one hundred cubic feet of water; and that the total fee of \$7.05 per one hundred cubic feet of water shall include an allocation of \$.12 per hundred cubic feet of water to be placed into a debt escrow account; and this increase will go into effect on July 1, 2023 for bills issued on or after that date for wastewater discharges that occurred or will occur on or after January 1, 2023; as explained and discussed at the Public Hearing held on May 4, 2023, at the Griswold Town Hall at 6:00 pm. The motion was seconded by Comm. Throwe with all in favor.

With no other business to come before the Board, Chairman Demicco made the motion to adjourn the meeting at 5:04 pm. The motion was seconded with all in favor.

Respectfully submitted,



Debra L. Bingell  
Secretary to the Board

**Borough Of Jewett City**  
**DEPARTMENT OF PUBLIC UTILITIES**

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860/376-2955              860/376-2877

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*Posted 6/7/2023  
Debra L. Bingell*

**NOTICE OF SPECIAL MEETING**

A Special Meeting of the Board of Public Utilities Commissioners of the Jewett City Department of Public Utilities (DPU) will be held on Monday, June 26, 2023, at 5:00 pm at the Office of the DPU at 9 East Main Street, Jewett City, CT 06351.

The special meeting is called to discuss and take appropriate action on proposed sewer division user fee rate increase after the public hearing that was held on May 4, 2023.

Attested to this 7th day of June 2023.

  
Debra L. Bingell  
Secretary to the Board of Commissioners